

Labor/Management Safety Committee
March 18, 2014 – 3:00 p.m.

Present: Chairman Wood; Supervisors Collyer, and Wright; David Costanzo, Galway; Brigitte Herbst, Personnel Clerk.

Chairman Wood called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Collyer, seconded by Mr. Wright the minutes of the December 14, 2013 meeting were approved unanimously.

Mr. Wood said an Emergency Action subcommittee was formed in 2011. He said one of his concerns at the time was that we, as a County, needed to look at steps and things that could be done to improve the safety environment of the county complex. The committee has been meeting every couple of months, where Mrs. Herbst and Mr. Hartman have been actively involved.

The Mission Statement for the Saratoga County Emergency Action Work Group was distributed to all committee members for their review.

Mrs. Herbst said originally the committee did some brain storming looking at what other towns and cities were doing to secure their facilities. She said one of the first initiatives of the committee was to pass a local law enacting a weapons ban on County property, which included the posting of signage on county buildings stating that it is against county law to bring any weapons into county buildings.

Mrs. Herbst said they have been working in conjunction with the Department of Public Works to map out every county building, establishing a floor plan of every county building. DPW is in the process of numbering every door and window, so that if someone was trapped in a building, emergency personnel would know where to find them. She said it is projected that the project should be completed by the end of March. The goal is to give the outline of the building to the Sheriff's Department, and Village of Ballston Spa Police Department

Mrs. Herbst said the committee has been working in conjunction with the Emergency Services Department through Homeland Security money to create Emergency Action flip booklets which will be distributed to each County Department.

Mrs. Herbst said the committee has had discussions with the court system because some of the county systems overlap with theirs, as far as where their cameras are located. Discussions have taken place with the possibility of adding cameras to the main county complex. She said funds are being sought through Homeland Security funding.

Mrs. Herbst said an assessment of all County buildings is being done to determine the feasibility of having one public point of entry at each building.

Mr. Wood said the meetings and discussions have all been productive and eye opening, as certain aspects of things come out that you normally wouldn't even think about. He said they have viewed some videos, and in the future, would like to share those videos with employees through training sessions in each department.

Mr. Wood said the next Saratoga County Emergency Action Work Group meeting is scheduled for March 27th at 200 p.m.

Mr. Wright suggested the possibility of reinstating the Safety Suggestion Contest as it has been done in the past for this year, and alternating every other year with the nominating of people who have gone above and beyond with acts of safety, as it was done last year. Mr. Wood said he would include that suggestion on the agenda for the next committee meeting scheduled for July.

On a motion made by Mr. Wright, seconded by Mr. Collyer the meeting was adjourned unanimously.

Respectfully submitted,
Chris Sansom